

ALASKA REGIONAL HOSPITAL

CAMPUS NEWSLETTER



A MESSAGE FROM THE SENIOR REAL ESTATE MANAGER

Welcome to a brand-new year filled with joy, opportunities, and exciting adventures! I sincerely hope you enjoyed the wonderful holiday season and had the change to recharge. We embark on a journey through this year, reflecting on previous New Year's resolutions and setting meaningful new goals that inspire growth & development.

With temperatures below freezing, please remember to bundle up and stay warm. It's important to stay hydrated during these chilly months as well! We are actively working to treat the slippery areas around campus, but please exercise caution when entering and exiting the buildings.

Thank you for being a part of this community. I want to extend my warmest wishes for a prosperous and fulfilling New Year. Here's to a wonderful 2026, filled with happiness and success for all!

Happy New Year & Welcome to Q1 2026!



YVONNE HENRICKSON

Senior Real Estate Manager

MEET THE CBRE TEAM



Tony Peters

Teresa Pitot

Leona Calip

Yvonne Henrickson

Kaylin Vang

Eric Adlawan

CJ Millard

Mike Borden

INFORMATION CORNER

UPCOMING CBRE OFFICE

Holiday Closures

Christmas Eve - 12/24/25

Christmas Day - 12/25/25

Day After Christmas - 12/26/25

New Year's Eve - 12/31/25

New Year's Day - 1/1/26

Day After New Year's - 1/2/26

NORMAL BUILDING HOURS

MON – FRI 6:00am – 7:00pm

SAT 7:00am – 1:00pm

SUN ALL BLDGS CLOSED

WORK ORDER REQUESTS

Calls received outside normal business hours are answered by an answering service. The on-call engineer will be dispatched in cases of emergency.

For assistance with maintenance concerns, submitting work order requests, password resets, or adding access for additional staff into the system, please call **907-264-1465**.

WORK ORDER PORTALS

BUILDINGS A, B, C, E

[HCA Tenant Portal](#)

BUILDING D

[ETS Tenant Portal](#)

CONDO OWNERS

[HCA Tenant Portal](#)

CBRE LABOR RATES

Minimum 1 hour charge + materials

- Cipher Lock Change - \$37 per occurrence
afterhours
- Handyman Repair Work – \$85 per hour
- Electrical Repair Work – \$85 per hour
- HVAC Repair Work – \$85 per hour
- Plumbing Repair Work – \$85 per hour
- Janitorial Requests - \$45 per hour (30 mins
minimum + materials)

RENT PAYMENTS

As a friendly reminder, the Monthly Rental Payments are due on the 1st of every month and considered late if not received by the 10th. Please mail your checks to the following lock box:

HCA (MOB A, B, C, E)

HCA Mtn Division Lockbox
PO Box 7411597
Chicago, IL 60674-1597

Healthpeak (MOB D)

Healthpeak
PO Box 741047
Los Angeles, CA 90047-1047

Both Landlords provide options for online payments.

For more information regarding online payment options, or if you have other questions about rent statements or payments, please contact

Teresa Pitot at

Teresa.pitot@cbre.com or call 907-264-2045

BUILDING ACCESS & SECURITY



Vendor Badges

Please contact our office 24 hours in advanced for vendor work on phone or IT systems so we are aware of arrival date and time.

All vendors are required to sign in at our office in MOB C, Ste 401. Access will not be granted without confirmation.



Cipher Locks

Work orders requesting change to codes on Ciper Locks should include the old & new code.

If you have any issues or questions regarding your cipher lock, please give us a call at 907-264-1465.



Employee Badges

All employees are required to have an MOB Badge for identification & building access purposes.

Forms can be found on the [Tenant Portal](#) under "Services" → "Forms"



CONSTRUCTION PROJECTS

Winter will continue with construction activity. We encourage office managers to inform staff, visitors, and other occupants of ongoing work on campus. Please take precautions & follow instructions given. Communication regarding projects is sent via email & (opt-in) text messages.

Register & sign up through the Tenant Portal at www.alaskaregionalmobs.info

- **Fire Alarm Replacements** – Notices will be sent out when Contractors swap out devices.
- **HVAC Upgrades** – Current HVAC systems are being evaluated to determine sufficient heating/cooling loads for each building.
- **Paint Refresh** - Paint touchups will be performed throughout the year as needed.
- **Parking Lot Paving** – Pavement is wrapped up for the season. We will keep tenants updated on any new projects for the upcoming year.
- **Tenant Improvements** - Projects will take place year-round.
- **Wayfinding & Directory Improvements** - Tools & resources to assist with navigation through campus are in progress.

Thank You!

Wishing you a wonderful New Year!

